

# BAINBRIDGE ISLAND FIRE DEPARTMENT

## BOARD OF COMMISSIONERS

### Meeting Minutes

April 28, 2022

Acting Chair Fritz von Ibsch called the Board of Commissioners meeting to order at 4:30 PM. Present were Commissioners Tim Carey, Andrea Chymiy, Scott Isenman (remote), and Jay Rosenberg; Fire Chief Hank Teran; Deputy Chief Jared Moravec; and Finance Manager Ed Kaufman.

### AGENDA ADDITIONS & DELETIONS

None

### PUBLIC COMMENT

None

### FIRE CHIEF'S REPORT

- COVID-19 update: FM Kaufman provided a report on reimbursements of COVID-19 expenses to date. DC Moravec briefed the Board on recent vaccination activities including an article in PNW Bainbridge magazine and a future presentation at a National Emergency Preparedness conference.
- Paramedic testing update: DC Moravec noted a recent testing process to create a paramedic promotional list yielded one internal candidate. The Department should know whether a slot in the next Harborview Medic One training class will be available soon.
- Lieutenant testing update: DC Moravec also noted the recent Lieutenant testing process that yielded three FF/PMs for immediate promotion to Lieutenant/PM, David Bailey, Chris Lusk and Carol Mezen. The testing also produced a list of three FF/EMTs for future promotion to Lieutenant.
- Association of Public Safety Communications Officials (APCO): Chief Teran will be attending the annual APCO conference in August.
- Kitsap Risk Management training: Chief Teran briefed the Board on recent training with countywide Fire Chiefs and their Deputies, hosted by the Kitsap Risk Management Group. The training was designed to assist command staff during periods of succession and transition.
- Branding update: Chief Teran noted that Carol Hoffman, Hoffman Design Group, will address the Board during the May 12<sup>th</sup> BOC meeting regarding the Department's branding needs.

### ***Emerging Issues***

- Rotary AED Program: Chief Teran briefed the Board on the Rotary Club's desire to expand its AED program countywide.
- May 26<sup>th</sup> BOC meeting: Due to scheduling conflicts with staff, the May 26<sup>th</sup> BOC meeting might be cancelled. A decision will be made by May 12<sup>th</sup>.

### GOOD OF THE ORDER

Commissioner Rosenberg noted the KCFCA's desire to continue to have remote option available for its meetings via Owl Pro.

Commissioner Isenman provided a legislative update from the KCFCA meeting and from the Pre-Hospital Advisory Committee.

Commissioner von Ibsch discussed scheduling a cleanup day for the Memorial next to the helicopter pad, as Commissioners have done in the past.

Commissioner von Ibsch also noted the ongoing frustrations with the transition of the county's alerter system to Purvis.

Chief Teran provided the Commissioners with new Department shirts, purchased by the BI Volunteer Firefighter's Association for the 80<sup>th</sup> anniversary.

### CONSENT AGENDA

(Vouchers totaling \$122,824.27, Meeting Minutes 4/14/22) Commissioner Carey moved to approve the Consent Agenda as presented. Commissioner Chymiy seconded the motion and the motion passed unanimously.

### BUSINESS AGENDA

#### 1. New Capital Projects Management

Chief Teran requested approval of procedures for new capital projects management and oversight by the Board. Capital projects over \$15,000 will have increased Board oversight. Projects will either be managed by Department Staff or an outside, 3<sup>rd</sup> party contractor. One Commissioner will be assigned as to each project as liaison to the Board. Commissioner Carey moved to approve the new capital projects management procedures as presented. Commissioner Rosenberg seconded the motion and the motion passed unanimously.

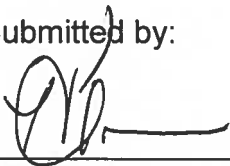
#### 2. Resolution #03-2022: Surplus Apparatus

Chief Teran requested approval of Resolution #03-2022: Surplus Apparatus. The Department has declared the following apparatus as surplus to its needs: 1998 Pierce Engine, 2003 Chevy Astro Van and a 2010 Ford E450 Aid unit. Commissioner Carey moved to approve Resolution #03-2022 as presented. Commissioner Chymiy seconded the motion and the motion passed unanimously.

### ADJOURNMENT

The meeting was adjourned at 5:28 PM.

Submitted by:



Henry A. Teran, Board Secretary

Approved

April 28, 2022